



भारत सरकार **GOVERNMENT OF INDIA**  
 वित्त मंत्रालय **MINISTRY OF FINANCE**  
 राजस्व विभाग **DEPARTMENT OF REVENUE**  
 केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड  
**CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS**  
 राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी,  
**NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS,**  
 पाल समुद्रम, एन एच - 44, गोरंटला मंडल, श्री सत्य साई जिला, आंध्र प्रदेश  
**PALASAMUDRAM, NH-44, GORANTLA MANDAL,**  
**SRI SATHYA SAI DISTRICT, ANDHRA PRADESH - 515241**  
 E-mail: [admin-nacinspm@gov.in](mailto:admin-nacinspm@gov.in)



## NOTICE

### Inviting Applications for Empanelment of Part-Time Coaches / Instructors

Applications are invited from eligible and experienced candidates for *empanelment of Part-Time Coaches / Instructors* on a **purely temporary basis** in the following Sports / Fitness / Activities / Disciplines:

S.No.	Discipline	Category
1	Tennis Coach	Sports
2	Football Coach	
3	Badminton Coach	
4	Volleyball Coach	
5	Swimming coach	
6	PT & Drill Instructors	Physical Training
7	Gym Trainer	
8	Yoga Instructor	Yoga
9	Vocal Music Trainer	
10	Instrumental Music Trainer	
11	Classical Dance Instructor	
12	Modern / Contemporary Dance Instructor	
13	Zumba Dance Instructor	Cultural

### Requirement

Candidates will be empaneled in numbers **more than the vacancies indicated** for each discipline.

### Qualifications

- The applicant must possess adequate skills in the respective discipline.
- **A minimum of 3 years' experience** in imparting training/coaching is essential.
- Preference will be given to candidates who meet any of the following:
  - Certified coaches approved by the **National-level Federation** of the respective sport/recognized institutes.
  - Representation at **District / State / National level** as a Player or Coach.

### Preference

Candidates with **meritorious achievements**, awards, medals, or honors in the relevant discipline will be given additional preference.

**Age**

The applicant **must not be more than 55 years of age as on 01/12/2025.**

**Working Hours**

Coaching services may be required **on an hourly, need basis** during the following time slots:

- **06:00 AM to 09:00 AM**
- **05:00 PM to 09:00 PM**

**Payment**

Remuneration will be paid **on an hourly basis :**

<b>Category</b>	<b>Proposed Remuneration (per session of 1 hour each)</b>	<b>Remarks</b>
Sports Coaches	Rs.500/- per session	Based on discipline and hours engaged
Physical Training Instructor		
Yoga Instructor	Rs.400/- per session	Based on specialization and hours engaged
Cultural Instructors		

**Last date to submit application form :**

Filled Application along with required self-attested copies shall reach the ADG, NACIN Palasamudram, Sri Satya Sai District, Andhra Pradesh, PIN - 515 251 **on or before 15/01/2026.**

**JOINT DIRECTOR (Admin)**

## **IMPORTANT INFORMATION**

1. **Payment & Allowances:** Except for the hourly payment for actual rendering of services, **no other allowances, benefits, or facilities** shall be provided by NACIN.
2. **Coaching Schedule:** The dates and timings of coaching shall be **at the sole discretion** of the Course Director / Additional Director (OT) / Joint Director (OT), NACIN Palasamudram, and will be communicated as and when required. Normally, coaching sessions will be scheduled **on all seven days of the week**.
3. **Change of Timings:** Coaching timings and days are **subject to change at any time** at the discretion of the Course Director. All empanelled coaches / instructors must maintain **strict discipline and punctuality**.
4. **Location Requirement:** As the services are required at **NACIN, Palasamudram**, applicants must be **based in or around Palasamudram** and be available as and when required by the Additional Director (OT) / Joint Director (OT). Communication regarding duties will be made in advance through email or letter.
5. **Experience Preference:** Applicants with experience in imparting coaching in a **National/State academy, training institute, sports academy, sports club**, or similar establishment shall be given preference.
6. **Character & Conduct:** Applicants should possess a **good moral character** and should be capable of appropriately dealing with female participants and senior officers. A certificate supporting these aspects, along with proof of the duration of the claimed coaching experience from the concerned institute/organization, **must be compulsorily submitted** with the application.
7. **Authenticity of Documents:** Applicants must ensure the **authenticity** of all information and documents submitted in support of their experience, achievements, and qualifications. **Self-certified copies** of all documents should be submitted.
8. **Tenure & Termination:** The services of the coaches/instructors will be on a **purely part-time, requirement-based** arrangement and may be **terminated at any time** by NACIN, Palasamudram, without prior notice and without assigning any reason.
9. **Application Envelope:** Applicants must clearly **mention the name of the sports / music discipline applied for** on the top of the application envelope.

**APPLICATION FORM**

1. Post applied for : \_\_\_\_\_
2. Name of the Applicant : \_\_\_\_\_
3. Present residential address : \_\_\_\_\_
4. Gender : \_\_\_\_\_
5. Date of Birth : \_\_\_\_\_
6. Contact Number : \_\_\_\_\_
7. Email Id : \_\_\_\_\_
8. Aadhar card Number : \_\_\_\_\_
9. Educational Qualification : \_\_\_\_\_
10. Technical Qualification : \_\_\_\_\_
11. Details of previous experience, if any : \_\_\_\_\_
12. Sports/Music/ Achievements : \_\_\_\_\_
13. Any additional Information : \_\_\_\_\_

Self-certified copies of all the documents mentioned above should be submitted along with the application. A self-certified undertaking of no criminal record / o black listing by any organisation also needs to be submitted. Certificate of good conduct should also be submitted.

Signature of the candidate :

Name of the candidate : \_\_\_\_\_

Address of the candidate : \_\_\_\_\_

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge and belief. If at any time it is found that I have concealed any information or have given any incorrect Information / data, my candidature / appointment will be cancelled / terminated without any notice or compensation.

There are \_\_\_\_\_ number of enclosures with \_\_\_\_\_ pages attached along with this form.

Date : \_\_\_\_\_  
Place : \_\_\_\_\_

Signature of Candidate