



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी,
NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS,
पाल समुद्रम, एन एच - 44, गोरंटला मंडल, श्री सत्य साई जिला, आंध्र प्रदेश
PALASAMUDRAM, NH-44, GORANTLA MANDAL,
SRI SATHYA SAI DISTRICT, ANDHRA PRADESH - 515241
E-mail: admin-nacinpsm@gov.in



NOTICE

Inviting Applications for Empanelment of Part-Time Coaches / Instructors

Applications are invited from eligible and experienced candidates for *empanelment of Part-Time Coaches / Instructors* on a **purely temporary basis** in the following Sports / Fitness / Activities / Disciplines:

S.No.	Discipline	Category
1	Tennis Coach	Sports
2	Football Coach	
3	Badminton Coach	
4	Volleyball Coach	
5	Swimming coach	
6	PT & Drill Instructors	Physical Training
7	Gym Trainer	
8	Yoga Instructor	Yoga
9	Vocal Music Trainer	Cultural
10	Instrumental Music Trainer	
11	Classical Dance Instructor	
12	Modern / Contemporary Dance Instructor	
13	Zumba Dance Instructor	

Requirement

Candidates will be empaneled in numbers **more than the vacancies indicated** for each discipline.

Qualifications

- The applicant must possess adequate skills in the respective discipline.
- A **minimum of 3 years' experience** in imparting training/coaching is essential.
- Preference will be given to candidates who meet any of the following:
 - Certified coaches approved by the **National-level Federation** of the respective sport/recognized institutes.
 - Representation at **District / State / National level** as a Player or Coach.

Preference

Candidates with **meritorious achievements**, awards, medals, or honors in the relevant discipline will be given additional preference.

Age

The applicant **must not be more than 55 years of age as on 01/12/2025.**

Working Hours

Coaching services may be required **on an hourly, need basis** during the following time slots:

- **06:00 AM to 09:00 AM**
- **05:00 PM to 09:00 PM**

Payment

Remuneration will be paid **on an hourly basis :**

Category	Proposed Remuneration (per session of 1 hour each)	Remarks
Sports Coaches	Rs.500/- per session	Based on discipline and hours engaged
Physical Training Instructor	Rs.400/- per session	Based on specialization and hours engaged
Yoga Instructor		
Cultural Instructors		

Last date to submit application form :

Filled Application along with required self-attested copies shall reach the ADG, NACIN Palasamudram, Sri Satya Sai District, Andhra Pradesh, PIN - 515 251 **on or before 15/01/2026.**

JOINT DIRECTOR (Admin)

IMPORTANT INFORMATION

1. **Payment & Allowances:** Except for the hourly payment for actual rendering of services, **no other allowances, benefits, or facilities** shall be provided by NACIN.
2. **Coaching Schedule:** The dates and timings of coaching shall be **at the sole discretion** of the Course Director / Additional Director (OT) / Joint Director (OT), NACIN Palasamudram, and will be communicated as and when required. Normally, coaching sessions will be scheduled **on all seven days of the week**.
3. **Change of Timings:** Coaching timings and days are **subject to change at any time** at the discretion of the Course Director. All empanelled coaches / instructors must maintain **strict discipline and punctuality**.
4. **Location Requirement:** As the services are required at **NACIN, Palasamudram**, applicants must be **based in or around Palasamudram** and be available as and when required by the Additional Director (OT) / Joint Director (OT). Communication regarding duties will be made in advance through email or letter.
5. **Experience Preference:** Applicants with experience in imparting coaching in a **National/State academy, training institute, sports academy, sports club**, or similar establishment shall be given preference.
6. **Character & Conduct:** Applicants should possess a **good moral character** and should be capable of appropriately dealing with female participants and senior officers. A certificate supporting these aspects, along with proof of the duration of the claimed coaching experience from the concerned institute/organization, **must be compulsorily submitted** with the application.
7. **Authenticity of Documents:** Applicants must ensure the **authenticity** of all information and documents submitted in support of their experience, achievements, and qualifications. **Self-certified copies** of all documents should be submitted.
8. **Tenure & Termination:** The services of the coaches/instructors will be on a **purely part-time, requirement-based** arrangement and may be **terminated at any time** by NACIN, Palasamudram, without prior notice and without assigning any reason.
9. **Application Envelope:** Applicants must clearly **mention the name of the sports / music discipline applied for** on the top of the application envelope.

APPLICATION FORM

1. Post applied for :
2. Name of the Applicant :
3. Present residential address :
4. Gender :
5. Date of Birth :
6. Contact Number :
7. Email Id :
8. Aadhar card Number :
9. Educational Qualification :
10. Technical Qualification :
11. Details of previous experience, if any :
12. Sports/Music/ Achievements :
13. Any additional Information :

Self-certified copies of all the documents mentioned above should be submitted along with the application. A self-certified undertaking of no criminal record or black listing by any organisation also needs to be submitted. Certificate of good conduct should also be submitted.

Signature of the candidate :

Name of the candidate :

Address of the candidate :

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge and belief. If at any time it is found that I have concealed any information or have given any incorrect Information / data, my candidature / appointment will be cancelled / terminated without any notice or compensation.

There are _____ number of enclosures with _____ pages attached along with this form.

Date :

Place :

Signature of Candidate